

Welcome to WebChat with Minnesota Adult Education!



- We'll begin at 1:00.
- Please stay muted to reduce background noise.
- If you are having any tech issues, please chat to Wendy Lindblom for assistance.

Check-In Discussion (enter responses in the chat):

- **Now it is more important than ever to share the impact of adult education on learners and communities. Could you share a recent example showing the need for Adult Education or highlighting a success with Adult Education?**



Recording Today's Session

The recording will be posted on [MNABE.org](https://mnabe.org) and the Literacy Action Network website.



Welcome to WebChat with MNABE

Wednesday, July 16, 2025



Agenda

- Announcements and Updates
- Professional Development
- August Reporting Submission
- Adult Education Funding
- Questions

A large stone monument shaped like the state of Minnesota. It features a red cursive 'Minnesota' sign on its left side and a black 'Welcome You' sign at its base. The monument is set against a blue sky with white clouds.

Adult Education Team @ MDE

Brad Hasskamp, State Director

Julie Dincau, Transitions

Neill Allard, Records, Communications, and
Admin Support

Jodi Versaw, Program Quality

Astrid Liden, Professional Development

Hailey Swanson, Grants, Records, and Admin
Support

Announcements and Updates

A cluster of bright pink balloons with silver ribbons, filling the left side of the slide.

Congratulations, Brandy!

Brandy Logan has left MDE and is now working with Southwest Metro (ISD 288).

If you have questions about:

- High School Equivalency (GED or HiSET) issues, please contact mde.abe@state.mn.us
- Standard Adult Diploma, please contact Jodi Versaw
- Any other issues, please contact Brad Hasskamp

Congratulations, SPARC and Minnesota Adult Education!

CASAS issued a National Promising Practice Award to the Minnesota Department of Education recognizing SPARC (Support Professional Advisory Resource Committee).

Rachel Stiglitz (SPARC Chair) and Brad Hasskamp accepted the award at the CASAS Summer Institute in California on June 11, 2025.



2025 Federal Adult Education Funding

- The federal government has not yet released 2025 Federal Adult Education grant funding to states and territories.
 - These funds are typically released to states July 1.
- The U.S. Department of Education stated that the funds are under review.
- We do not know when or if the funds will be released.

2025 Federal Adult Education Funding Timeline

- **March 11:** U.S. Legislature passed continuing resolution bill, which allocates \$715 million for 2025 Federal Adult Education (and IELCE) funding nationally
- **May 29:** U.S. Department of Education released estimated awards for Federal Adult Education funding (but no allocations determined for IELCE).
- **June 30:** States received email from U.S. Department of Education that federal education funds are being reviewed by U.S. Office of Management and Budget (OMB) and that Grant Award Notifications will not be sent to states on July 1
 - Includes WIOA Title II, ESSA Titles I-C, II-A, III-A, IV-A, and IV-B
- **July 14:** More than 20 states (including MN) filed a [lawsuit](#) for federal government to release the federal education funding to states

What does Federal Adult Education funding pay for?

Flow through (minimum of 82.5%)

- Contact Hour Aid (roughly 10% of grant funding for ABE consortia)
- Regional Transitions Aid
 - Online Statewide Training Courses
- Technology Aid (often used to pay for ABE consortium's licenses for SiD and statewide Distance Learning platforms)
- Low-Incidence Disability Aid

Admin and leadership (max of 17.5%)

- 5.3 MDE Adult Education Team employees (of 7 staff)
- \$214,000 for Supplemental Service Grants

Annual Tech Fees for 2025–26



- This fee covers each consortium's use of SiD and statewide distance learning (DL) licenses.
- Consortia fiscal agents received an invoice from Literacy Minnesota.
- Like last year, ABE consortia **WILL** need to pay the fee this year.

Annual Tech Fees: Distance Learning Licences

Part of the Tech fee pays for statewide distance learning (DL) licenses.

Changes in 2025–26:

- New administration structure for **Moby Max**
- Piloting **Elli** as a NEW state-supported platform



Assessment Approvals and Extensions for 2025–26

CASAS

Now Approved! CASAS Goals 2 Reading

Extended approval

- CASAS GOALS Reading (1) is approved through 6/30/26



TABE

Approved: TABE 13/14

Extended approval

- TABE 11/12 is approved through 6/30/26



A close-up, blue-tinted photograph of a dartboard. Several darts are visible, with one dart in the foreground being particularly prominent, showing its metallic barrel and three-pronged flights. The background is a blurred dartboard with other darts embedded in it.

Minnesota MSG Targets

MSG: Measurable Skill Gains

July 1, 2024–June 30, 2025: 36.7%

July 1, 2025–June 30, 2026: 36.8%

Next Program Improvement Process: beginning Fall 2025

When the 2025 ABE Report Card is released in late Summer/early Fall 2025, some consortia **may** be flagged for participation in Program Improvement



2025 ABE Report Card

ABE Report Card for 2025
will likely be released by
the end of August

Minnesota ABE PY 2022 Measurable Skill Gains (Level Gains and High School Credentials)					
ABE-Level Participants (12+ hours)*					
Consortium	Number of Participants (ABE Levels)	Number of Participants Rank	Number of Participants who Made a Level Gain	Number of Participants who Completed a High School Credential **	Percent of Participants with MSG ***
Hiawatha Valley AE	44	32	17	7	54.5%
Brainerd ABE	72	28	21	15	50.0%
Cass Lake Bena Walker	36	33	10	13	47.2%
Adult Options In Education	184	17	79	10	46.7%
PY22 NRS Target					44.0%
Lakeville	50	31	18	4	42.0%
SouthWest Metro	152	21	57	7	40.1%
Tri-Co Corrections	95	26	34	2	36.8%
Area Adult Learning Coop	14	37	4	1	35.7%
White Earth	35	34	0	12	34.3%
Metro South ABE	547	6	165	25	33.1%
Rochester	444	8	118	25	31.5%
Moorhead	129	22	30	12	31.0%
Southeast ABE	441	9	128	10	30.8%
Mankato	204	15	54	12	30.4%
Lakes Area AE	106	24	25	12	29.2%
Rosemount-AV-Eagan	282	11	58	23	28.4%
PY23 NRS Target					27.5%

Example: 2022 Report Card

Program Improvement MSG Benchmark

Consortia are flagged for *possible* participation in Program Improvement if Measurable Skills Gains (MSGs) fall 30% under the state weighted target.

- 2024–25 MSG target was 36.7%
 - *Benchmark for Program Improvement is 25.7% (or below)*



Program Improvement Post-testing Benchmark

Consortia are flagged for *possible* participation in Program Improvement if post-testing rate for students with 40+ contact hours falls below 60%.

- UPDATE for 2025 MNABE Report Card
 - *Students who have a non-NRS test-based MSG will NOT be included in the post-testing rate*



Pathways to Prosperity Grant Opportunities

Pathways to Prosperity Grant Opportunities:
<https://mn.gov/deed/about/contracts/open-rfp.jsp>



Pathways to Prosperity - Bridge to Career Pathways Competitive Grant



Pathways to Prosperity - Individualized Training Pathway Competitive Grant



Pathways to Prosperity - On-Ramp to Career Pathways Competitive Grant

Minnesota Job Skills Partnership Request for Proposals

Partnership Program:

The purpose of the Partnership Program is to act as a catalyst between business and education in developing cooperative training projects that provide training for new or incumbent workers. Funds are used to develop and deliver training that is specific to business needs.

Minnesota Job Skills Partnership Request for Proposals

Pathways Program:

The purpose of the Pathways Program is to act as a catalyst between business and education in developing cooperative training projects that provide training, new jobs and career paths for individuals who are at or below 200% of federal poverty guidelines or those who are making the transition from public assistance to the workforce

Minnesota Job Skills Partnership

The maximum grant award for the Partnership and Pathways programs is \$400,000. A Short-Form application is available for Partnership or Pathways grant requests of up to \$50,000. The maximum grant award for Pre-Development grants is \$50,000.

Minnesota Job Skills Partnership Request for Proposals:

<https://mn.gov/deed/about/contracts/open-rfp.jsp>

Professional Development

Updated Staff and Volunteer Training Policies

Updated **Volunteer Training Standards Policy** emailed on June 3

- Requirements have not changed
- Revision clarifies which volunteers are exempt from initial training

Updated **Staff Training Policy** emailed on June 13

- Requirements have not changed
- Revision includes updated training links

These and all MN Adult Education policies are posted on www.mnabe.org

Introducing the new MNABE.org!!

Minnesota Adult Basic Education

• [Home](#)

• [About ABE in MN](#)

• [ABE delivery system](#)

• [ABE instruction](#)

• [ABE content standards](#)

• [Career pathways](#)

• [Distance learning](#)

• [Professional development](#)

• [Upcoming events](#)

• [ABE Support Network](#)

• [ABE funding and grants](#)

Minnesota Adult Basic Education

About Minnesota ABE

Minnesota Adult Basic Education (ABE) is a state-wide system that serves approximately 65,000 adults annually. ABE students are working towards a high school credential, learning English, improving basic skills such as literacy and math, and/or preparing for post-secondary education or employment. ABE is funded with both federal and state funds, and services are delivered through a network of 39 consortia comprising all Minnesota school districts as well as other partners including the correctional system and community-based organizations.

Minnesota Adult Basic Education Office Equity Statement

The state Adult Basic Education (ABE) office is committed to creating educational equity.

- We commit to recognizing the historical conditions and barriers that have prevented opportunity and success in learning for

Adult Literacy Hotline

Find the locations of ABE programs and GED testing centers across the state of Minnesota

GED Information

Information regarding the State of Minnesota General Educational Development (GED) Diploma.

ABE Impact Report

To learn about the impact of ABE programs in Minnesota, download the [Minnesota ABE Impact Report \(PDF\)](#).

Overview of ABE

To see an overview of the ABE system in Minnesota, open the [Overview of ABE](#).



[Resources](#) [News](#)

[Adult Literacy Hotline](#)

[Adult Education System](#) [Grants & Funding](#) [Law & Policy](#) [Accountability](#) [Transitions & Partnerships](#) [Diplomas & HSE](#)

Empowering adults with the literacy skills to thrive as workers, family members, and citizens.

[Adult Education System](#)



What Can We Help You Find?



MNABE Policies

Find policies for Minnesota Adult Education staff and programs

[Adult Education Policy](#)



Support Network

Access professional development, resources, and support for Adult Education programs and staff

[Adult Education Support Network](#)



Contacts & Directories

Find contact info for consortium managers, MDE staff, Regional Transitions Coordinators, and ABE reps to local workforce development boards

[Contacts & Directories](#)



Hiring & Onboarding

Learn more about licensure and training requirements, and access onboarding resources

[Hiring & Onboarding](#)



Integrated Education & Training

Learn more about Integrated Education & Training, and the IET approval process

[Integrated Education & Training \(IET\)](#)



Performance Measures & System Outcomes

Find info about statewide performance targets and outcomes

[Performance Measures](#)

If you have feedback about the new site content, please submit it through the form on this page: <https://mnabe.org/website-feedback/>



Summer Institute 2025

Conference Highlights

- **10** concurrent sessions with **52** breakouts = **total of 14 CEUs**
- **Susan Beaulieu**, *Medicine Wheel Wisdom*
- BurlingtonEnglish sponsored dinner
- “Cabin Nite” - movie night and board games
- Awards Ceremony Banquet
- **LAN Annual Meeting** (member t-shirt pick-up!)

Conference Registration **extended to Friday, July 18**

- LAN member: \$290
- Non LAN member: \$330
- 1-day Registration: \$100

Pre-conference Sessions

- ABE Foundations, CCRS Math Foundations, CCRS ELA Foundations: \$70
- Online & HyFlex Teaching Foundations: \$15

All hotel blocks now closed as of July 12



CCRS Foundations Refresher Webinar

September 9, 2:00–4:00 pm

Start the school year with a refresher on key components of CCRS Foundations!

Participants will join an ELA breakout group or a math breakout group during the webinar



Fall Manager Meeting — In Person!

Save the date!

Fall Manager Meeting

Thursday, October 23

**In person, Metro area location
TBD**



**Watch for more information
and registration in August!**

Professional Development Catalog

The online Minnesota Adult Education PD Catalog provides an overview of all MN Adult Ed professional development (PD) activities in one convenient, searchable place. Here you will find brief descriptions of all PD offerings currently provided by the [Minnesota Adult Education Support Network](#).

Note: Not all activities listed here have been scheduled yet, and many can be provided to you by request. Others are available on an ongoing basis.

- Scheduled activities are linked to the MN Adult Ed [Events Calendar](#) or other sites, where you can find registration and more details.
- For a list of upcoming PD activities for the year, see [FY26 MN Adult Ed PD Dates](#)

REFINE YOUR SEARCH

All Content Areas

All Formats

All Audiences

All Providers

Search by Keywords

Submit

[Clear Filters](#)

Webinar/Webcast

ABE Foundations at a Distance: Webinar Series

ATLAS

ATLAS offers 3 live webinars to supplement the ABE Foundations Online Course and support new ABE staff members' entry into the field. The purpose of the webinar series is to: Provide a guided, connected way to complete the ABE Foundations online course content in... [Read More](#)

CONTENT AREAS: ABE Policy / ACES / Transitions / CCR Standards / Civics & Citizenship / Digital Literacy / Northstar / HSE / GED / Adult Diploma / Program Management / SID Database / Support Services / Using Volunteers

AUDIENCES: Administrator / Instructor / Support Staff



Online Course

ABE Foundations Online Course

ATLAS

ABE Foundations is a free online course that is hosted on the Canvas platform; it provides an introduction to the world of Adult Basic Education in a self-paced, asynchronous format. Participants can complete the entire course and earn CEUs or access specific topics for a refresher. [Read More](#)

CONTENT AREAS: ABE Policy / ACES / Transitions / CCR Standards / Digital Literacy / Northstar / HSE / GED / Adult Diploma / Program Management / SID Database / Support Services / Using Volunteers



Plan your PD for the upcoming year with these MN Adult Ed resources!

PD Catalog: Brief descriptions of all PD offerings on a searchable website

FY26 PD Dates:


An overview of all PD events that have been planned to date (linked on PD Catalog)

Events Calendar: Register for PD activities that have been scheduled

Future PD & Announcements: Links and key info about upcoming PD

MN Adult Education Canvas Course Index

[Index](#) of all MN
Adult Education
online courses in
Canvas



- Login
- Dashboard
- Calendar
- Inbox
- History
- Help

All Courses

☐ Public courses only ☐ Open enrollment courses only

Teaching Reading to Adults - FY26 <p>How to teach evidence-based reading to adults, including methods of diagnostic assessment and instruction around the four components of reading.</p>	ACES TIF Foundations - FY26 <p>Learn the basics of the Transitions Integration Framework (TIF) and the Academic, Career, and Employability Skills (ACES) initiative in MN ABE.</p>	ABE FOUNDATIONS - FY26 <p>This course is for anyone new to Minnesota Adult Education and meets the state PD policy requirement for staff training.</p>
Understanding Post Traumatic Stress Disorder - FY26	Reducing the Stigma of Mental Illness - FY26	Suicide Prevention for Adult Educators - FY26

Mark your calendars! 2025–26 PD Events

ABE Summer Institute (Waite Park) – Aug. 12-15, 2025

MNADE Conference - Sept. 18-19, 2025

Digital Learning Institute (virtual) - Oct. 3, 2025 **(NEW!)**

Fall North Regional (Bemidji) - Oct. 9-10, 2025

Fall Manager Meeting (Metro area, TBD) - Oct. 23, 2025

Math Institute (virtual) – Nov. 7, 2025

Support Services Conference (virtual) – Nov. 13-14, 2025

MN English Learner Conference (MELED) – Nov. 21-22, 2025

Volunteer Management Conference (virtual) - Dec. 12, 2025

Language & Literacy Institute (virtual) - Jan. 29-30, 2026

Manager Retreat (metro area, TBD) - Feb. 26, 2026

Spring Metro Regional – April 17, 2026

MCTM Conference - April 23-25, 2026

Spring South Regional (Mankato) - May 1, 2026



August Reporting Submission

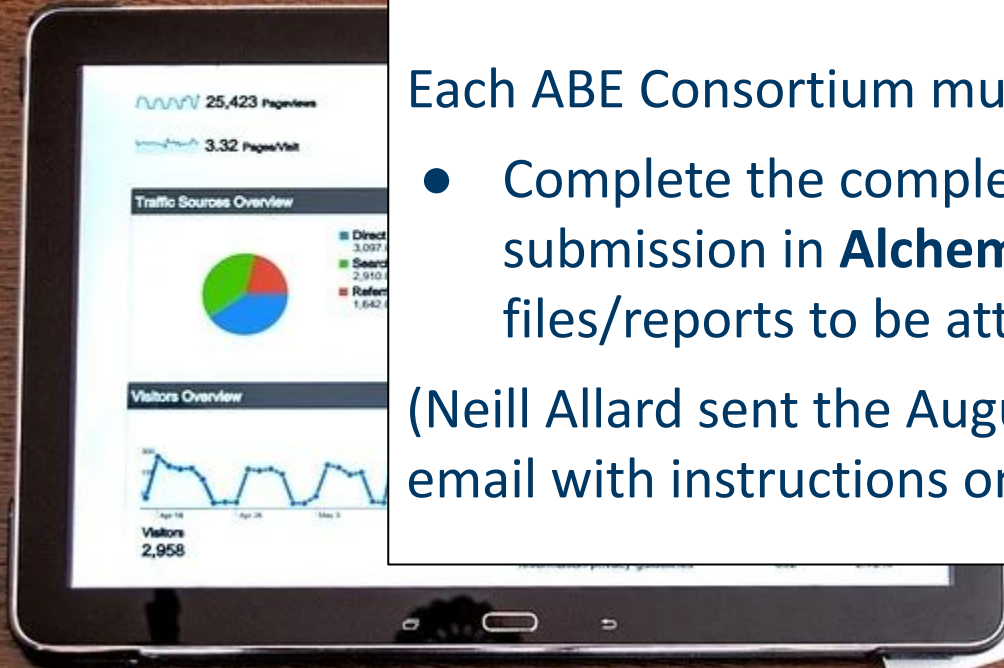
August Submission

Due: Friday, August 1, 2025

Each ABE Consortium must:

- Complete the completed August reporting submission in **Alchemer** (which will require some files/reports to be attached)

(Neill Allard sent the August reporting submission email with instructions on June 9)



Using Alchemer

g Submission 2025

Consortium Contact Information

Link:

<https://survey.alchemer.com/s3/8323485/August-Reporting-Submission-2025>

Note about uploading reports:

- **Save the Level Gains, MSGs & Post-test Rates report to your computer as an Excel file.**
- **Open the file and save a copy to your Desktop.**
- **Upload the Desktop saved version of the file to the report page asking you to attach the file.**

(if your downloaded report saves to a shared location such as OneDrive the Alchemer survey will not allow the report to be uploaded)

Additional Alchemer Troubleshooting Tips

Adult Basic Education (ABE) Consortium August Submission

DUE: Friday August 1, 2025

- If that still doesn't work you can copy the data and paste the data into a new spreadsheet saved to your desktop.
- Save in an older file type such as .xl rather than .xlsx

4. Consortium Contact (Email): *

5. Consortium Contact (Phone): *

Each ABE consortium that received state or federal ABE funding between July 1, 2024 and June 30, 2025, is required to

Saving and Returning to the Alchemer Survey

Save and Continue Later

In the upper right corner, click on "Save and continue later."

Input your email address.

A unique link will be emailed to you from Alchemer to continue the application at a later time.

Use that link to pick up where you left off. You can navigate through the partially completed application using the "back" and "next" buttons.

This "hand-off" can be done several times until the application has been submitted.

Consortium Contact Info

DUE: Friday August 1, 2025
Release Date: June 9th, 2025

1. Consortium Name: *

2. Consortium Fiscal Agent Organization/Dis

3. Consortium Contact (First and Last Name)

4. Consortium Contact (Email): *

5. Consortium Contact (Phone): *

The first page will ask consortia to enter:

- Consortium Name
- Fiscal Agent Entity
- Consortium Contact (name, email, phone)

August Submission Sections

1. Level Gains with Post-Test Report for All ABE Participants
2. Annual Volunteer Information Report
3. Volunteer Required Training Report
4. Staff Required Training Report
5. Adult Education Programs Collaborating with Employers
6. IET Workforce Training Costs Using ABE or IELCE Funding
7. Career Service Costs Using ABE or IELCE Funding
8. Consortium one-stop contributions
9. Verification of your consortium's State ABE Aid Calculation for FY26

Visitors
2,958

Information-privacy

697

2.74%

Information-privacy-guidelines

692

2.72%

August Submission Section 1

Level Gains with Post-Test Report for All ABE Participants

- All required data must be entered through June 30, 2025, including:
 - Enrollee registration info
 - Test scores
 - Contact and proxy hours
 - Diplomas earned
- Download Level Gains with Post-Test Report from SiD
- Upload report as Microsoft Excel spreadsheet
- The report needs to include participants and outcomes for your entire ABE consortium
- Use dates: July 1, 2024–June 30, 2025

August Submission Section 2

Annual Volunteer Information Report

- Complete once as entire consortium or have providers complete
- Online Report with two versions — for consortia/providers that:
Did use volunteers (preview questions [here](#))
Did not use volunteers (preview questions [here](#))
- Use date range of July 1, 2024–June 30, 2025
- Run Annual Volunteer Report in SiD for statistics
- If a learner or volunteer fits multiple categories, list them just once
- You can save progress and complete/make changes later
- More help available in [webinar recording](#) or [SiD Help Center Article](#)

August Submission Section 3

Volunteer Required Training Report

- All trainings required by Volunteer Training Standards Policy must be entered as an “ABE Volunteer Training” history item
- The Volunteer Required Training Report can be found on the “Reports” tab in SiD
- Use date range of July 1, 2024–June 30, 2025
- Upload one report per consortium as Microsoft Excel spreadsheet (unless the consortium did not use any volunteers during this period)
- There is space in Alchemer to provide additional info or explanation regarding the report
- For more info about the report features and how to create an exemption to the 4 and 12 hour initial trainings, see this [SiD Support help article](#)

August Submission Section 4


Staff Required Training Report

- All trainings required by Staff Training Policy must be entered as an “ABE Staff Training” history item
- The Staff Required Training Report can be found on the “Reports” tab in SiD
- Use date range of July 1, 2024–June 30, 2025
- Upload one report per consortium as Microsoft Excel spreadsheet
- There is space in Alchemer to provide additional info or explanation regarding the report
- For more info about the report features and how to create an exemption to the ABE Foundations required training, see this [SiD Support help article](#)

August Submission Section 5

Adult Education Programs Collaborating with Employers (2024–25)

- Complete, save, and upload as Microsoft Excel spreadsheet
- Can download a copy [online via Google](#)
- Document all employers that the consortium has served from July 1, 2024–June 30, 2025, including what type of service was provided
- If you are not serving any employers, you do not need to upload the spreadsheet



The tablet screen shows a dashboard. On the left, there is a line chart with a blue line and a green line, with data points labeled 'Apr 18', 'Apr 25', 'May 2', 'May 10', and 'May 18'. Below the chart, it says 'Visitors 2,958'. To the right of the chart is a table with four rows of data.

/information-resources	1,306	5.14%
/decisions	867	3.41%
/information-privacy	697	2.74%
/information-privacy-guidelines	692	2.72%

Employer-ABE Collaboration Spreadsheet

	A	B	C	D	E	F	G	H
1	Adult Education (ABE) - Employer Collaborations Spreadsheet							
2	Effective Period: July 2024-June 2025							
3	Program							
4	Contact Person Name							
5	Contact Email							
6								
7	Total Number of Employer Sites Served							
8								
9								
10	Employer Name	(Federal Employer ID Number)	(State Employer ID Number)	Employer Physical Address	City	Date/s ABE rendered services?	Details of service rendered (brief summary)	category of service (1-6)
11								
12								
13								
14								
15								
16								
17								
18								

Employer-ABE Collaboration Categories

ESE Categories of Service	What this measure is: Staff assisted services, in-depth in-person or remote	Applicable to ABE?
1. Employer Information and Support Services	- Orientation sessions, workshops, or other business consultations (e.g., initial site visits)	Yes
	- Tax credit programs/ WOTC	
	- Customized workforce information	Yes
	- Proactive referrals between establishments and community resources	Yes
2. Workforce Recruitment Assistance	- Supporting search for qualified candidates	Yes
	- Screening/pre-screening/running background checks/I-9 support job candidates for establishments	
	- Job order information	
	- Organizing, conducting, and participating in job fairs	Yes
	- Providing co-working employer space at One-Stop Center for interviewing	
	- Job and task analysis services for establishments, such as absenteeism	
3. Engaged in Strategic Planning/ Economic Development	- Workforce investment strategic planning	Yes
	- Business growth and economic development strategic planning in the community	
	- Providing information for the purpose of corporate economic development planning	
	- Partnering to name and address challenges	Yes
4. Accessing Untapped Labor Pools	- Pipeline activities in partnership with public workforce system	Yes
	- Youth outreach/high school partnerships	Yes
	- Targeted demographic groups: veterans, individuals with disabilities, older workers, ex-offenders, LEP, and others	Yes
5. Training Services	- Received publicly funded training assistance: customized, on-the-job, or incumbent worker	Yes
5A. Incumbent Worker	- Received publicly funded incumbent worker training assistance	Yes

August Submission Section 6

IET Workforce Training Costs (July 2024–June 2025)

- This applies if the consortium was operating an approved IET program
AND
- Paid for the student workforce training portion of the IET using state or federal ABE or IELCE funding.

IET: Integrated Education and Training

Workforce training: student training for the career-specific technical components of an IET

Costs: could include staffing, materials, testing fees, or other resources used in workforce training

IET Workforce Training Costs

13. Did your consortium offer **any IET programming** from July 1, 2024-June 30, 2025? *

- ☐ No. If the answer is no, stop here and enter the following workforce training costs at the bottom of this section: \$0 State ABE Funding; \$0 Federal ABE Funding; \$0 IELCE Funding.
- ☒ Yes

14. Did your **ABE consortium pay for the workforce training component** of the IET from July 1, 2024-June 30, 2025

- ☐ No. If the answer is no (meaning that a partner paid for the workforce training or that there was no cost to provide the training), stop here and enter the following workforce training costs at the bottom of this section: \$0 State ABE Funding; \$0 Federal ABE Funding; \$0 IELCE Funding.
- ☒ Yes.

15. Did your consortium pay for workforce training for students in an IET program **using state ABE funding and/or federal ABE/IELCE funding** from July 1, 2024-June 30, 2025?

- ☐ No. If the answer is no (meaning the funding came from another source or grant, such as P2P), stop here and enter the following workforce training costs at the bottom of this section: \$0 State ABE Funding; \$0 Federal ABE Funding; \$0 IELCE Funding.
- ☒ Yes. If the answer is yes, please calculate the amount of state ABE funding, federal ABE funding and/or federal IELCE funding used for the training part of an IET. (If no providers in your consortium have an IELCE grant, the IELCE amount

IET Workforce Training Costs

Total amount of funding spent by consortium for the training portion of an IET from July 1, 2024–June 30, 2025:

Amount Consortium Spent on Training Costs for Adult Enrollees in IET programming

16. Amount Consortium Spent on Training Costs with IET programming *

State ABE Grant Funding

Federal Adult Education Grant Funding

IELCE Grant Funding

17. Amount of Other Funding Consortium Spent on Training Costs with IET programming *

Funding Amount

Funding Source

August Submission Section 7

Career Service Costs using ABE or IELCE Funding

Career Services provided July 2024–June 2025:

- Outreach, intake, and orientation information;
- Pre-testing skill levels, aptitudes, abilities, and supportive services needs;
- Referrals to and coordination of activities with other programs/services;
- Sharing performance information and program cost information on eligible providers of education, training, and workforce services by program and provider type; and
- Sharing information on supportive services/assistance and referrals (child care; child support; Medicaid; CHIP; SNAP; EITC; TANF, and other supportive services and transportation).

Career Service Costs

In the past, the state used to estimate career service costs. The U.S. Department of Education now requires grantees and providers (not states) to calculate costs for career services.

Every Adult Education consortium provides career services. Entering a cost of \$0 for this section is not accurate.

Examples of costs include staffing, testing materials, and other relevant resources.

Career Services Definition

Any costs ABE providers spend providing the following:

- Outreach, intake, and orientation information;
- Pre-testing, as well as testing for other aptitudes, abilities, and supportive services needs;
- Referrals to and coordination of activities with other programs/services;
- Performance and program cost information on eligible providers of education, training, and workforce services by program and type of provider; and
- Information on availability of supportive services or assistance and appropriate referrals (e.g. child care; child support; medical or child health assistance available through the State's Medicaid program and CHIP; SNAP benefits; EITC; MFIP, and other supportive services and transportation).

Career Service Costs Table

Calculation of how much your consortium spent on career services from July 1, 2024–June 30, 2025

17. Amount Consortium Spent on Career Services *

State ABE Grant Funding

Federal Adult Education Grant Funding

IELCE Grant Funding

18. Amount of Other Funding Consortium Spent on Career Services *

Funding Amount

Funding Source

August Submission Section 8

Consortium one-stop (CareerForce center and system) **contributions**

Contributions from July 1, 2024–June 30, 2025

Use the Infrastructure Funding Agreement(s) (IFA) with the workforce development area(s) where your consortium is located to help you determine the contributions.

Note: If one consortium within the workforce development area makes the contribution on behalf of multiple ABE consortia then only that consortium that makes the contribution should document the contribution.

Consortium One-Stop Contributions

20. Workforce development area(s) where your consortium is located *

21. Amount *

State ABE Grant Funding

Federal Adult Education Grant Funding

IELCE Grant Funding

22. In-Kind Amount *

In-Kind Contributions (please include a dollar amount for the value of the in-kind contribution)

August Submission Section 9

Verification of your consortium's state ABE aid calculation for FY26

Review your consortium's state aid calculation:

- Contact hours (Table A for May 1, 2024–April 30, 2025 in your annual application);
- School district members; and
- Any other data you can verify that is used for calculating the state ABE aid for the consortium.

If you find inaccurate data in the state ABE aid calculation, email Jodi (Jodi.Versaw@state.mn.us) as soon as possible.

More information about August Reporting

[SiD Helpdesk:](#)

[Prep for August Submission 2024–25](#)

This page includes links to the:

- Webinar Recording
- 2025 MnABE August Reporting Guidance
- Google and PDF slides



[SiD Help Center](#) > [SiD Training & Support](#) > [Webinars](#)

SiD - Prep For August Submission 2024-25 - June 2025

This webinar was presented on 6/25/25 by Jenny Schlukelier & Mary Zimmerli, SiD Support.

Target audience

Target audience: Staff responsible for compiling and submitting their consortium's NRS Program Year 24-25 August Submission to MDE.

Description

In this session, we'll go over reports that are due to MDE and share tips for making sure your SiD program year data is current and complete. We'll also review how to get started with the new 25-26 program year.

Links and Materials

August Reporting: If you have questions about

- Data entry requirements or SiD, please visit the SiD Help Desk online at <https://mnabe.zendesk.com> or email sidsupport@literacymn.org
- The Annual Volunteer Information Report, please contact Rob Podlasek with Literacy Minnesota at rpodlasek@literacymn.org
- Your consortium's state ABE aid calculation, please contact Jodi Versaw at jodi.versaw@state.mn.us
- One-Stop contributions or the collaborations with employers sections, please contact Julie Dincau at julie.dincau@state.mn.us
- Any other questions, including calculating your consortium's IET training costs or career services costs, please contact Brad Hasskamp at brad.hasskamp@state.mn.us
- All other questions can be directed to: hailey.swanson@state.mn.us



Questions about August Submission?



Adult Education Funding

Funding: Key Terms

Fiscal year (FY): July 1–June 30

FY25: July 1, 2024–June 30, 2025 ← JUST ENDED

FY26: July 1, 2025–June 30, 2026 ← JUST STARTED

UFARS: Codes for fiscal reporting that must be used by all MDE grantees

FIN 322: State Adult Education/ABE Funds

FIN 438: Federal Adult Education/ABE Funds

Funding = aid = entitlement = \$\$\$\$\$

FY25 Funding

Reimbursement in MEGS

Work with your business office to create reimbursement requests for FY25 FIN 438 federal funds in MEGS. This should be done as soon as possible.

NOTE: FIN 438 Federal funds cannot be used after June 30 of the fiscal year they are awarded.

ASAP

Carryover unused FY25 state ABE funds (FIN 322)

There is still time to use FY25 State ABE Funding!

Up to 20% of state funds can be spent between July 1 and Sept 30 of the following fiscal year ("Quarter 5").

When carrying over funds in this way, be sure they are course coded correctly. The course code for FY25 funds is 005.



Chromebooks?
Hyflex equipment?
Curriculum
project?

UFARS course codes for carryover

Course codes to use for carryover (FIN 322)

FY25 = 005

FY26 = 006

FY27 = 007

etc.



FY26 Funding

FY26 Federal Adult Education Funding



FY26 INITIAL State ABE awards

Initial ABE
state funding
award
amounts are
now posted
on MDE
website.

Adult Basic Education Entitlement Report

This report provides the annual Adult Basic aid calculation for each approved ABE consortium fiscal agent.

Year Consortium
2025 Report Total [Run Report](#)

ABE State Entitlement Calculation Report

2025-26 Consortium: Report Total

Calc Run Date: 06/18/2025
Census appropriations: 10,142,995.41
LEP appropriations: 3,507,100.79

Total appropriations: 53,981,755.28
Contact Hours appropriations: 36,824,558.29
Census No Diploma appropriations: 3,507,100.79

Consortium		-----Census-----		-----Contact Hours-----		-----LEP-----		-----Census No Diploma-----	
		Count	Entitlement	Count	Entitlement	Count	Entitlement	Count	Entitlement
All	Report Total	5,818,046	10,142,995.41	4,314,331.84	36,824,558.29	79,649	3,507,100.79	380,644	3,507,100.79
Total Entitlement Before CAP:		53,981,755.28		Consortium Entitlement:		53,861,707.81		Gross Entitlement:	
Total Consortium Contact Hours:		4,314,331.84						Net Entitlement:	
								53,861,707.81	

Link to FY26 INITIAL State ABE funding amounts

Initial State ABE grant amounts are posted on [Adult Basic Education Entitlement Report](#) page of the MDE website.

(also see email sent by Neill Allard on June 25)

Adult Basic Education Entitlement Report

This report provides the annual Adult Basic aid calculation for each approved ABE consortium fiscal agent.

Year: Consortium:

ABE State Entitlement Calculation Report

2025-26 Consortium: Report Total

Calc Run Date: 06/18/2025
Census appropriations: 10,142,995.41
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Contact Hours appropriations: 36,824,558.29
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		-----Census-----		-----Contact Hours-----		-----LEP-----		-----Census No Diploma-----	
Consortium		Count	Entitlement	Count	Entitlement	Count	Entitlement	Count	Entitlement
All	Report Total	5,818,046	10,142,995.41	4,314,331.84	36,824,558.29	79,649	3,507,100.79	380,644	3,507,100.79
Total Entitlement Before CAP:		53,981,755.28		Consortium Entitlement:		53,861,707.81		Gross Entitlement:	
Total Consortium Contact Hours:		4,314,331.84						Net Entitlement:	
								53,861,707.81	

August Submission Section 9

Verification of your consortium's initial state ABE aid for FY26

- Contact hours
- School district members
- Other data

If you find inaccurate data, email Jodi (Jodi.Versaw@state.mn.us) **as soon as possible.**

If all data appears accurate, simply verify that in August submission report.

State ABE Aid Calculation Report

Year: 2025 Consortium: Rochester Public School District Run Report

ABE State Entitlement Calculation Report

2025-26 Consortium: 0535-01 Rochester Public School District

Calc Run Date: 06/18/2025
Census appropriations: 10,142,995.41
LEP appropriations: 3,507,100.79

Total appropriations: 53,981,755.28
Contact Hours appropriations: 36,824,558.29
Census No Diploma appropriations: 3,507,100.79

		-----Census-----		-----Contact Hours-----		-----LEP-----		-Census No Diploma-	
Consortium		Count	Entitlement	Count	Entitlement	Count	Entitlement	Count	Entitlement
0535-01	Rochester Public School District	187,185	323,830.05	158,272.00	1,398,071.71	2,018	88,856.48	8,025	73,939.12
		@ 1.73		@ 8.83334836		@ 44.03195005		@ 9.21359798	
Member		Count	Entitlement	Count	Entitlement	Count	Entitlement	Count	Entitlement
0204-01	Kasson-Mantorville School District	11,013	19,052.49			43	1,893.37	496	4,569.94
0255-01	Pine Island Public School District	7,240	12,525.20			5	220.16	392	3,611.73
0531-01	Byron Public School District	8,870	15,345.10			31	1,364.99	231	2,128.34
0533-01	Dover-Eyota Public School District	4,247	7,347.31			8	352.26	242	2,229.69
0534-01	Stewartville Public School District	10,058	17,400.34			28	1,232.89	636	5,859.85
0535-01	Rochester Public School District	137,594	238,037.62			1,847	81,327.01	5,815	53,577.07
2899-01	Plainview-Elgin-Millville Community Schools	8,163	14,121.99			56	2,465.79	213	1,962.50
Total		187,185	323,830.05	158,272.00	1,398,071.71	2,018	88,856.48	8,025	73,939.12

CAP Amount: 1,542,612.00

Total Entitlement Before CAP: 1,884,697.36
Maximum Amount per Contact Hour: 30.00
Total Consortium Contact Hours: 158,272.00

Consortium Entitlement: 1,884,697.36
Per Contact Hour: 11.91

Gross Entitlement: 1,884,697.36
Proration Factor: 1.00
Net Entitlement: 1,884,697.36

Notes about FY26 State ABE Funding

- *Total amount of aid for statewide system increased 2.4% from last year.*
 - **~\$55,651,000 for FY26**
 - **~\$54,368,000 for FY25**
- *Hours from May 1, 2024–April 30, 2025 were used. There was a statewide increase in hours of 9%.*
 - **24-25 statewide hours: ~4,314,000**
 - **23-24 statewide hours: ~3,930,000**

Notes about FY26 State ABE Contact Hour Rate

- *Increase in contact hours statewide resulted in a decrease in the contact hour rate.*
 - **Initial FY26 contact hour rate: \$8.83***
 - FY25 contact hour rate: \$9.64

** Current adjusted FY26 contact hour rate is \$8.82. This adjusted rate resulted from a calculation error that has been corrected.*

Timeline for State ABE final funding calculation

- **ASAP:** Fiscal agent representative for each consortium must verify data in initial calculation of state aid. If additional errors are reported, they may be corrected in the final calculation.
- **August 1:** MDE will complete a final calculation.
- **Early August:** award letters will be distributed, indicating:
 - Final state aid award amounts
 - *\$0 for Federal aid award amounts (unless funding is received by MDE before award letters are processed).*



Questions about Funding?

The image features a central green banner with the text "Questions about Funding?". Above and below the banner are abstract backgrounds composed of overlapping circles and question marks in various colors. The top section uses warm colors like orange, yellow, and red, while the bottom section uses cooler colors like green, blue, and purple.

See you at Minnesota's ABE Summer Institute!



**What topics would you like MDE
to address in our session at
Summer Institute that would apply
to the Adult Education field?**



Materials

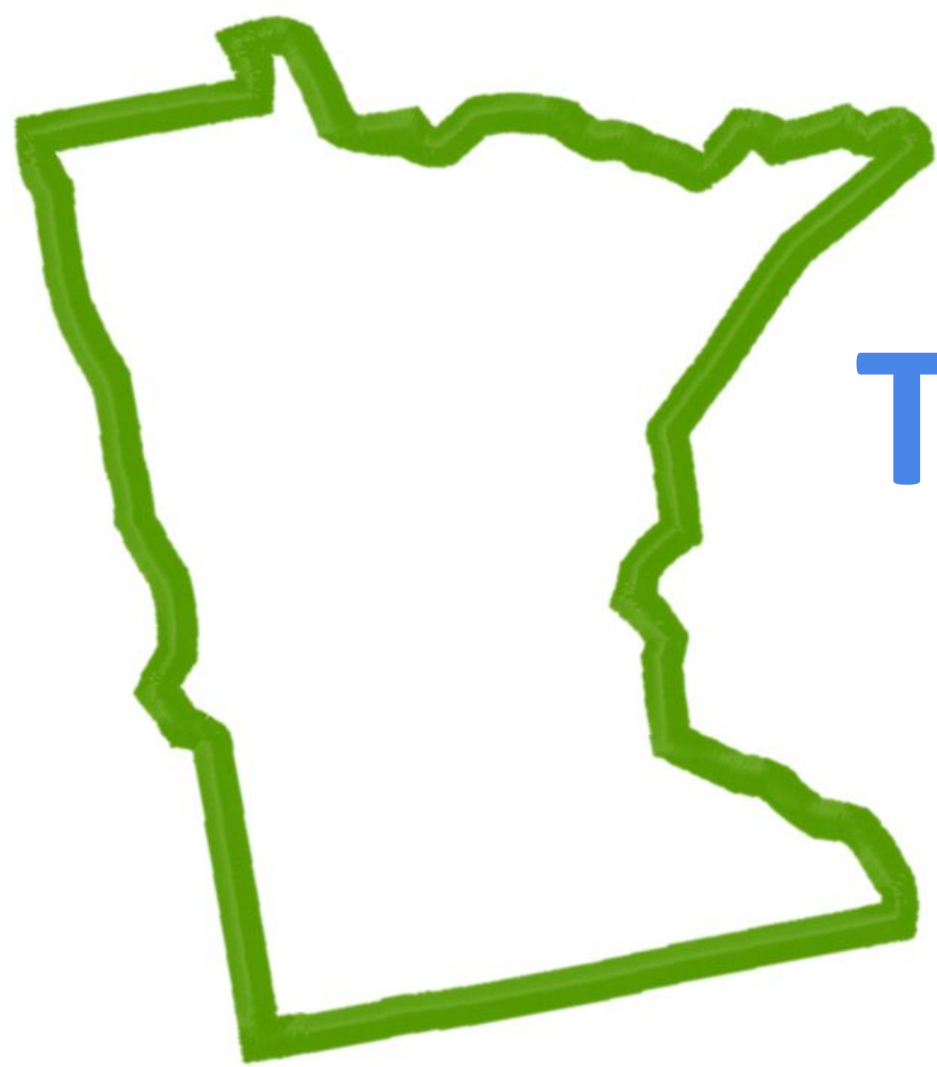
The recording and slides will be posted on [MNABE.org](https://mnabe.org) and the [Literacy Action Network website.](#)



Next WebChat

Wednesday, September 17

1–2:30pm



Thank You!

Questions?

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