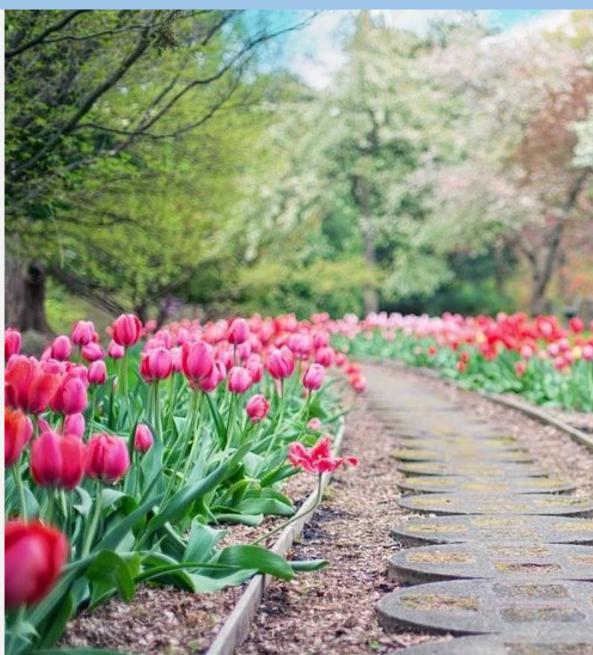
Welcome to WebChat with Minnesota Adult Education!

- •We'll begin at 1:00.
- •Everyone is currently muted to reduce background noise.
- •If you are having any tech issues, please chat to Karla Vien for assistance.

Check-In Discussion (enter responses in the chat): What are your plans for summer ABE programming this year?





Recording Today's Session

The recording will be posted on the Literacy Action Network and the MNABE.org websites.





Welcome to **WebChat** with MNABE!

Minnesota Adult Education Webinar Discussion

May 11, 2022



MNABE Staff

From the Minnesota Department of Education

- Neill Allard, Communications & Records Specialist
- Julie Dincau, Transitions Specialist
- Brad Hasskamp, State Director

Welco

OU

- Astrid Liden, Professional Development Specialist
- Jodi Versaw, Program Quality Specialist

Adding to the Adult Education Team at MDE



We are looking to add two new members!

High School Equivalency and Adult Education Accountability Specialist

• Interviewing and Selection in process

<u>Grants/Records/Administrative Support</u> <u>Specialist</u>

- Position posted
- Applications due May 19





- Updates and Announcements
- ABE Finance
- Overview of ABE Grants and Applications
- Annual ABE Grant Application



Updates and Announcements

Implementation

HiSET will tentatively be available in Minnesota starting in August or September 2022

Upcoming Work

- 1. PSI taking over HiSET from ETS and will pilot HiSET summer 2022
- 2. MDE revising their credentialing database
- 3. PSI and MDE setting expectations on HiSET Testing Centers
- 4. MDE developing communications for stakeholders

2021-22 Additional ABE Funding Update

AKA: FIN 166, Strengthening ABE Programming, SFRF, ARP Act Funding

The official current end date for this funding is June 30, 2022. We are working with MDE Leadership, the Governor's Office, and the Legislature to see if the allowable dates could be extended, but we do not have official permission yet at this time to extend the funding period.



Regional Transitions Plan

- Regional Transition Plans are due tomorrow
- Online Statewide Training Courses **Pilot**
 - Must be online
 - Must be offered statewide
 - Must end in a credential or college credit
 - Federal funding pays for the delivery of the course



Each referring ABE program can count the contact hours for the learners they refer but they must also provide support for the learner to help them succeed.

Ability-to-Benefit: A New Potential Collaborative Option for ABE

- Ability to Benefit is a provision in the Higher Education Act (HEA) of 1965, as amended, Section 484(d), which allows a student who has not yet received HSD/E to be eligible for Title IV Federal student aid. It requires enrollment in an approved career pathway. Student are co-enrolled in their secondary credential and post-secondary credential and make progress simultaneously, saving students time and money.
- Minnesota State expects approval from the U.S. Department of Education to officially start offering this pathway by spring semester 2023
- Minnesota State Colleges and Universities will be training between 5 and 8 college/ABE partners to provide this pathway on their campuses/ABE sites, pending expected approval

Looking to the 2022-23 year

- For the 2022-23 year, we are planning to return to our typical accountability expectations.
- This means that we are anticipating to have a **Program Improvement process in 2023-24 based on consortia student outcomes for the July 2022-June 2023 year**.
- Consortia selected for program improvement will be based on low student post-testing rates and/or measurable skill gains.

Make Sure Students Have Valid NRS Pre-Tests!



- NRS pre/post-tests are required to show level gains for your students, your ABE consortium, and for the state adult education system.
- The COVID Exemptions for NRS Testing will ALL expire on July 1, 2022. At that point, you will have to test all continuing students or be limited to entering <12 attendance hours for the year.
- Don't wait until July! Students with no NRS test who have ABE contact hours in May/June 2022 and then leave will show No Level on NEXT YEAR'S Table A. If you wait, the student might be gone and you won't be able to test them.

Upcoming Test Trainings

CASAS or TABE testing questions? Virtual Office Hours on May 24, 2:30-3:30

<u>CASAS Implementation Training</u> – Thursday, May 19, 1:00-4:00 **<u>TABE Implementation Training</u>** – Friday, May 20, 9:00-12:00

CASAS Recertification Training – Wednesday, June 22, 1:00-2:00 TABE Recertification Training – Wednesday, June 22, 2:00-3:00



SPARC is looking for new members!

- Know a support professional who is looking to get more involved?
- SPARC (Support Professional Advisory Resource Committee) members meet virtually once a month to:
- Plan the annual Support Services Conference
- Advise SID and state staff on policy issues
- Receive and provide peer support around common support services issues (intake, assessment, data, etc.)
- Contact Marty Olsen for more information: <u>martha.olsen@gmail.com</u>



Volunteer Data



Upcoming revision to Volunteer Training Standards Policy:

Volunteer training required by policy must be documented in SiD for PY22-23 (starting July 1, 2022) Upcoming Webinar: <u>Completing the Annual Volunteer Report</u>

Thursday, June 2 2:00 - 4:00



CCRS Implementation Cohort - 2022-2023

ATLAS will again be offering the CCRS Implementation Cohort during the 2022-2023 school year!

- Prerequisite = CCRS Foundations training
- Program application: at least 1 administrator, 1 ELA teacher, 1 math teacher
- Support for travel costs and stipends!
- Application available on <u>ATLAS website</u> (due June 1)





EnGen Pilot

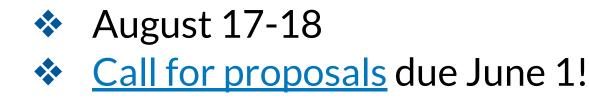
EnGen Pilot Information Session

May 23, 2020, 2:00-3:00pm



Join Minnesota Adult Ed distance education leaders and an EnGen representative at a webinar on May 23 to learn more about EnGen (<u>https://getengen.com/</u>) and an upcoming pilot of this career-focused English language learning DL platform in school year 2022-23. Minnesota adult education programs will have the opportunity to apply for no-cost seats for the pilot. For more information, please contact support@mnabedistancelearning.zendesk.

Virtual Summer Institute



ABE SUMMER INSTITUTE

FY23 Professional Development

Mark your calendars for next year's PD events!

- Math Institute (virtual) Sept. 23
- Fall Regionals (in-person):
 - South Fall Regional (Mankato) Sept. 30
 - North Fall Regional (Walker) Oct. 13-14
- Fall Manager Meeting (in person) Nov. 10
- Support Services Conference Nov. 17-18
- Language & Literacy Institute (in-person) Jan. 26-27



AND MORE! FY23 PD Dates



ABE FINANCE



State Funding and Federal Funding

The annual ABE application is for: State ABE funding (FIN 322) Federal ABE funding (FIN 438)

Note: FIN 322 and FIN 438 are UFARS finance codes. UFARS is the accounting system that school districts must use to track and report spending

Reminders about State and Federal ABE Funding

ABE funding can only fund ABE services for eligible adults

- Cannot be used for K-12 services or general community ed services
- ABE funds are technically reimbursement for the cost of operating an ABE program
 - Therefore, these funds cannot be used to build up a fund balance



Reminders about State and Federal ABE Funding

- There are caps on how much ABE funding can be spent on admin expenses
 - 5% cap on state funding
 - 5% cap on federal funding

IMPORTANT NOTE: 5% cap is for the entire consortium, not for each provider

- Admin expenses should use UFARS object code 110
 - Use OBJ 110 for salary of administrator who doesn't directly oversee ABE
 - Use OBJ 120 for salary of ABE manager



Federal funding: fiscal year end

Keep in mind as we approach the end of the fiscal year....

Federal funds must be expended by June 30.

The deadline to draw all FY22 federal funding in SERVS is October 1. A "spend lock" will be applied after the deadline.



Federal funding: quick quiz



Q: What happens when federal ABE funds are not spent at the end of the fiscal year?

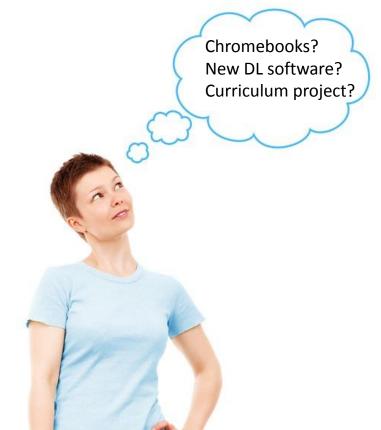
A: Unspent federal funds roll over into the total statewide pot of federal funding for the following fiscal year.

State funding: fiscal year end

Keep in mind as we approach the end of the fiscal year....

Up to 20% of state funds can be spent between July 1 and September 30 of the following fiscal year ("Quarter 5").

When carrying over funds in this way, be sure they are course coded correctly. The course code for FY22 funds is 002.



State funding: carryover codes

Course codes to use for carryover

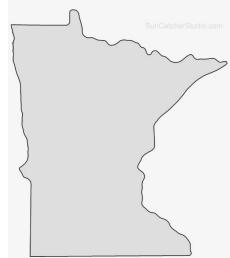
FY21 = 001 (last year) FY22 = 002 (current year) FY23 = 003 etc.



State funding: quick quiz

Q: What happens when state ABE funds are not spent at the end of the fiscal year (or in the additional quarter)?

A: Any unspent state funds are returned to the state general fund and are no longer available to ABE.



Check with your business office!



Are expenditures on track with the budget?

How much state and federal funds are remaining?

How can we be sure to spend all federal funds by June 30?

If we have any state funds remaining on June 30, what can we use them for?



For more financial info or questions

- 1. Talk to other ABE managers
- 2. Talk with your business office
- Check the Grants page on the MDE Website
- 4. Questions to Jodi Versaw: jodi.versaw@state.mn.us





Overview of ABE GRANTS and APPLICATIONS

Grant Applications for ABE Funding

Application	Typical due date	Time period
Annual ABE Application (annual renewal of State and Federal ABE funds)	June 1	One year
Federal Adult Education Competition - CURRENTLY IN PROCESS	was due March 2022 next competition Spring 2028	2022 - 2028 (six years)
IELCE (Integrated English Literacy and Civics Education) grants - CURRENTLY IN PROCESS	was due April 2022 Next due Spring 2025	Three years
Five-Year Narrative (five-year reauthorization to receive state ABE funds)	June 1 (only once every 5-6 years)	Five years
Other grants (e.g. Pathways to Prosperity, foundation grants)	Varies	Varies

Federal Adult Education Grant Competition Update

MDE has received and screened applications Reviewers have met to discuss their recommendations (May 5-6) Workforce Development **Boards are reviewing** applications



Federal Grant Application Review Process Timeline



March 25-April 6, 2022: MDE staff screen applications

April 6-May, 2022: Reviewers, Local/Governor's Workforce Development Boards, and MDE review applications

May 5-6, 2022: MDE leads reviewers in a virtual review session to complete the official evaluation form for each application and make recommendations on which applications to approve

Early June 2022: MDE receives feedback from local and Governor's workforce development boards on applications (determining alignment, strengths and questions)

June 2022: MDE reviews group review forms and determines which applications get approved for federal adult education funding and sends notice to applicants

IN PROCESS: Integrated English Literacy and Civics Education Application Review (IELCE)

- The grants team at the Minnesota Department of Education is reviewing the scores.
- Announcement will be made by the end of May.
- Thank you reviewers!



5-year Narratives Due June 1

No 5-year narratives due on June 1, 2022 because of the Federal Adult Education Competition



Consortia required to submit 5-year Narratives in 2023



- American Indian OIC
- Central MN St. Cloud
- Department of Corrections
- Great Rivers South Washington County
- Rosemount/Apple Valley/Eagan
- Southeast ABE Owatonna

2023 Narrative writers – Mark your calendars!

Nov 2, 2022: Narrative Writers' Workshop
 via webinar

Requirements for 2023 5-year narratives will be communicated and discussed in detail at this workshop.





ANNUAL ABE GRANT APPLICATION

ABE Annual Grant Application Materials

For grant application documents: education.mn.gov Districts, Schools and Educators – Business and Finance – Grants

Documents to download	
Application	Microsoft Word
Instructions	Microsoft Word
Tables	Microsoft Excel

DUE DATE: Wednesday, June 1 at 3:30 PM in SERVS

Reminder about EDIAM

The application documents can only be downloaded within SERVS, and everyone who has SERVS access must create their own MDE account in the Education Identity & Access Management (EDIAM) system.

m	MIN	NNE	eso	TA
Educa	ation Ide	entity &	& Acces	S
Ma	nageme	ent (ED	IAM)	

User Account Login



Jser ID:			
assword:			
	LOCIN	1	

Don't have an account? Create Account

Annual Application Process

- 1. Download documents from MDE website/SERVS
- 2. Complete two documents:
 - Application (Microsoft Word)
 - Tables (Excel)

NOTE: Data from SiD must be typed into Microsoft Excel document

- 3. Upload into SERVS
- 4. Authorized signer must (virtually) sign by June 1 deadline
 - Typically superintendent or executive director



ABE Annual Grant Application Materials

For grant application documents: education.mn.gov Districts, Schools and Educators – Business and Finance – Grants



DUE DATE: Wed, June 1 at 3:30 PM in SERVS

What is on the application?

DEPARTMENT OF EDUCATION

Formula FIN 322 and FIN 438 Grant Funds State Fiscal Year 2020 State and Federal Fiscal Year 2019 Adult Basic Education (ABE) Grant Opportunity – Minnesota Statutes, section 124D.522, and CFDA 84.002A

Instructions: Complete all sections below on Pages 1-4. An incomplete section may delay grant award. Upload complete application, assurance, and table to the SERVS site using the directions provided in the instructions document.

By submitting the completed application to the SERVS site, you are agreeing to the terms listed in the assurances below.

APPLICANT INFORMATION

Legal name of applicant organization:

If district or charter school applicant, enter organization number:

Registration in SAM/CCR (Yes or No):

The application is mostly boilerplate...

But be aware of the assurances.

(Assurances are agreements the grantee makes by accepting the funds)

Assurances



ABE-specific assurances:

- Follow all ABE-relevant federal laws, state statutes, policies, rules and regulations
- Use ABE funds only for ABE (not for anyone age 17 or under, or enrolled in K-12)
- Submit annual reporting on contact hours in June, and on Measurable Skill Gains and other data in August
- School districts must hire licensed teachers, except ESL teachers with ESL degree
- Use the SiD data system
- Record contact hours correctly

Assurances, continued

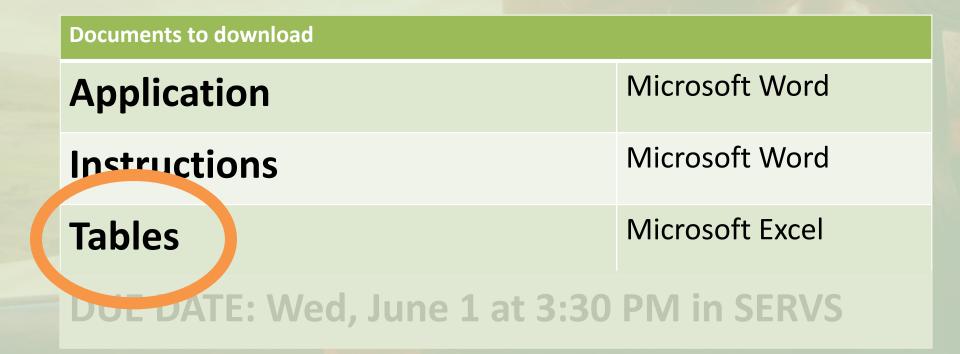


ABE-specific assurances:

- Maintain email communication with the MDE-ABE office
- Manager or designee attend key ABE events
- Have a written consortium agreement
- Maintain an MOU with the local workforce center
- Coordinate with one-stop center around infrastructure costs
- Designate a representative to serve on local and/or regional workforce boards, as appropriate

ABE Annual Grant Application Materials

For grant application documents: education.mn.gov Districts, Schools and Educators – Business and Finance – Grants



	A	В	С
2	Table A (May 1, 2021 - April 30, 2022)		%
3	Total Enrollment & Contact Hours		
4	Enter the number of enrollees and their total con	tact hours.	
	Educational Functioning Level at Entry	Number of Enrollees (any # of hrs)	Total Contact Hours For Enrollees
5	A	В	С
6	1. ABE 1		
7	2. ABE 2		
8	3. ABE 3		
9	4. ABE 4		

Tables – one Excel document with 5 tabs

13	8. ESL 2							
14	9. ESL 3			0				
15	10. ESL 4			ĺ				
16	11. ESL 5	1						
17	12. ESL 6			2.1				
18				Subtotal		0.	0	0.0
19	13. No L	evel Assigned (n	ot tested)	20			54 54	
20	14. Cond	itional Work Re	ferral					
	15. Offic	ial GED Testing	Hours					
				Subtotal		0.	0	0.0
			GR	AND TOTAL		0.	0	0.0
		ncidence Disab	ility					
25								
7		The grand total	number of cont	act hours repo	orted in Column	C will determine	the grantee's	
1		Table A	Table A1	Table 7	Table 14	Table B	(+)	

Table A: Contact Hours (May 2021-April 2022)

Educational Functioning Level at Entry	Number of Enrollees (any # of hrs)	Total Contact Hours For Enrollees
A	В	C
2. ABE 2		
3. ABE 3		
4. ABE 4		
5. ABE 5		
5. ABE 5		
7. ESL 1		
3. ESL 2		
9. ESL 3		
10. ESL 4		
11. ESL 5		
12. ESL 6		
Subtotal	0.0	0.0
13. No Level Assigned (not tested)		
14. Conditional Work Referral		
15. Official GED Testing Hours		
Subtotal	0.0	0.0
GRAND TOTAL	0.0	0.0
16. Low-Incidence Disability		
NOTES: The grand total number of contact hours repo	rted in Column C will determine t	the grantee's
contact hours for state Adult Basic Education aid.		
The subtotal of lines 1 - 12 on Column C, will determin	he the grantee's contact hours for	federal aid.
Low-Incidence Disability enrollees and hours should b		teres to the high size is a state of the second
approved through the PANDA/MDE process.		

Table A1: Contact Hours (March 2019 - March 2020)

Consortium Nan Table A1 (March 14, 2019 - Mar Total Enrollment & Contact Hou Enter the number of enrollees and their total	ch 13, 2020) urs	
Educational Functioning Lever at Entry	Number of Enrollees (any # of hrs)	Total Contact Hours For Enrollees
А	В	С
1. ABE 1		
2. ABE 2		
3. ABE 3		
4. ABE 4		
5. ABE 5		
6 ADE 6		

Adjustment for Fiscal Year 2023

Fiscal year 2023 (July 1, 2022 – June 30, 2023)

Funding will be determined based on the HIGHER count of contact hours on:

Table A1: March 14, 2019 – March 13, 2020

OR

Table A: May 1, 2021 - April 30, 2022

Data from SiD for Tables A and A1

Start Date Site	3/14/2019 Sendbox	_		End Date Sub Site	3/13/2020	
Class	All Classes		•	Class Grants Like:		- NU
Funding Source	All Funding Sources			Minimum # of Hours	0	
14 4 1	of 1 🕨 🕅 💠	Find Next 🔍 🔹 🛞				

Table A - Total Enrollment & Contact Hours

Sandbox: 3/14/2019 - 3/13/2020

All SubSites **

All Classes

Funding Source: All Funding Sources, Grants:

COVID Test Only on Table A (May 21-April 22)

	ESL Level 4		253	20,645.0
	ESL Level 5		179	12,259.7
	ESL Level 6		79	2,618.5
	Subt Total	# with Covid Test = (135)	1697	132,625.0
Report from SiD	Covid Test Only, w/ Hrs after 9/30/21		Badge (Site)	Hours
	MSABE		34	1421.7
	Total		34	1421.7
—				
Table A	No Level Assigned (not tested)		319	1,796.2
	Sub Total		319	1796.2
	Grand Total		Students	Hours
			2050	135,843.0
Subtotal	1697.0	132625.0	-	
13. No Level Assigned (not tested)	353.0	3218.0	-	
14. Conditional Work Referral			-	
15. Official GED Testing Hours				
Subtotal	353.0	3218.0	-	
GRAND TOTAL	2050.0	135843.0	-	
			-	

Combine COVID Test Only and No Level Assigned

When filling out Table A, combine "Covid Test Only" students and hours with "No Level Assigned" students and hours from SiD report and enter the total on "No Level Assigned" line of Table A on Excel spreadsheet.

IMPORTANT! Double check that Grant totals match!!

ESL Level 4		253	20,645.00
ESL Level 5		179	12,259.75
ESL Level 6		79	2,618.50
Subt Total	# with Covid Test = (135)	1697	132,625.00
Covid Test Only, w/ Hrs after 9/30/21		Badge (Site) H	
		34	1421.75
MSABE Total		34 34	1421.75 1421.75

No Level Assigned (not tested)	319	1,796.25
Sub Total	319	1796.25

	Grand Total		Students	Hours
12. LJL U			2050	135,843.00
Subtotal	1697.0	132625.0	<u>,</u>	
13. No Level Assigned (not tested)	353.0	3218.0)	
14. Conditional Work Referral				
15. Official GED Testing Hours				
Subtotal	353.0	3218.0)	
GRAND TOTAL	2050.0	135843.0)	
16. Low-Incidence Disability				5

Notes about Tables A and A1

- This data is crucial because it is directly tied to funding.
- The hours reported on these tables will be used in the official aid calculation for funding, NOT what is in SiD.
 - Please double check that Table A1 data submitted in June 2022 match the Table A1 data submitted in June 2021 (and June 2020)

Table 7: Staffing

	Adult Education	Personnel	NA
Function (A)	Total Number of Part- time Personnel (B)	Total Number of Full- time Personnel (C)	Unpaid Volunteers (D)
State-level Administrative/ Supervisory/Ancillary Services			
Please Note: for Admin, Counselor, and Para count <u>POSITIONS</u> not head count			
Local-level Administrative/ Supervisory/Ancillary Services*			
Local Counselors*			
Local Paraprofessionals*			
Please Note the Teacher count is a cumulative <u>HEAD COUNT</u>			
Local Teachers**			
Teachers' Years of Experience in Adult Education			
Less than one year			
One to three years			
More than three years			
Teacher Certification			
No certification			
Adult Education Certification			
K-12 Certification			
Special Education Certification		12	
TESOL Certification			

Notes about Table 7

As of July 1, 2020, all ABE programs are required to input all staff and volunteers into SiD.

- Running Table 7 from SiD is easy!
- Please check to make sure your staff and volunteer numbers are in the ballpark
 - If not, you may need to add end dates for old staff and volunteers

Questions about entering staff and volunteer data in SiD can be directed to SiD support at: support@mnabe.org

Table 14: Funding by Provider Type (replaces Table 13)

Table 14 (July 1, 2021 - June 30, 2022)

Local Providers by Funding Source

Enter the type of fiscal agent entity, number of each type of additional provider receiving state and federal ABE funds, number of each type of IELCE grantee, and the amount of state and federal (including IELCE) ABE funding received.

the restore space and a	Fiscal	Number of	Number of	Federal Funding (Federal Funding (including IELCE)		nding
Provider Agency (A)	Agency Entity (B)	Additional Providers (C)	IELCE Grantees (D)	Amount (E)	% of Total (F)	Amount (G)	% of total (H)
Local Education Agencies (school districts)					#DIV/0!		#DIV/0!
Public or Private Nonprofit						× •	
Agencies							
Community-based Organizations					#DIV/0!		#DIV/0!
Faith-based Organizations					#DIV/0!		#DIV/0!
Libraries					#DIV/0!		#DIV/0!
Institutions of Higher Education							
Community or Technical Colleges					#DIV/0!		#DIV/0!
Four-year Colleges or Universities					#DIV/0!		#DIV/0!
Other Institutions of Higher Education					#DIV/0!		#DIV/0!
Other Agencies					***		
Correctional Institutions		Î			#DIV/0!		#DIV/0!
Other Institutions (non-correctional)					#DIV/0!		#DIV/0!
All other Agencies					#DIV/0!		#DIV/0!
Totals		0	0	0	#DIV/0!	0	#DIV/0!

Table 14 - providers

Table 14 (July 1, 2021 - June 30, 2022) Local Providers by Funding Source

Enter the type of fiscal agent entity, number of each type of additional provider receiv (including IELCE) ABE funding received.

Provider Agency (A)	Fiscal Agency Entity (B)	Number of Additional Providers (C)	
Local Education Agencies (school districts)	1		
Public or Private Nonprofit Agencies			
Community-based Organizations		1	
Faith-based Organizations	MUST	2	
Libraries			
Institutions of Higher Education	BE ONE		
Community or Technical Colleges		÷	
Four-year Colleges or Universities	1		
Other Institutions of Higher Education			
Other Agencies			
Correctional Institutions		2 2	-
Other Institutions (non-correctional)		3	-
All other Agencies	9	5	_
Totals	1	1	Γ
Provider Total for Consortium	n 2		

Provider: any entity that uses ABE funding to employ teachers and provide ABE instruction

otal of Fiscal Agent (column B) + Additional Providers column C)

Table 14: Funding

Table 14 (July 1, 2021 - June 30, 2022)

Local Providers by Funding Source

Enter the type of fiscal agent entity, number of each type of additional provider receiving state and federal ABE funds, number of each type of IELCE grantee, and the amount of state and federal (including IELCE) ABE funding received.

THE DECEMBER OF DECEMPTOR	Fiscal	Number of	Number of	Federal Fundin	g (including IELCE)	State	Funding
Provider Agency (A)	Agency Entity (B)	Additional Providers (C)	IELCE Grantees (D)	Amount (E)	% of Total (F)	Amount (G)	% of total (H)
ocal Education Agencies (school districts)					#DIV/0!		#DIV/0!
Public or Private Nonprofit							
Agencies Community-based Organizations				EW THIS `			#DIV/0!
Faith-based Organizations				1	#DIV/U!		#DIV/0!
Libraries					#DIV/0!		#DIV/0!
nstitutions of Higher Education							
Community or Technical Colleges					#DIV/0!		#DIV/0!
Four-year Colleges or Universities					#DIV/0!		#DIV/0!
Other Institutions of Higher Education					#DIV/0!		#DIV/0!
Other Agencies							
Correctional Institutions				<u></u>	#DIV/0!		#DIV/0!
Other Institutions (non-correctional)					#DIV/0!		#DIV/0!
All other Agencies					#DIV/0!		#DIV/0!
Totals		0		0	0 #DIV/0!	0	#DIV/0!

Notes about Table 14

- Include on Table 14: State and federal ABE funds plus IELCE funds
- Do not include Additional ABE Funds (one-time funds received this year)
- Column E: Federal funds total (regular Federal funds + IELCE funds)
 - Regular Federal funds total should match total from award letter plus IELCE funds total from Official Grant Award Notification(s)
- Column G: State funds total should match award letter

Table B: Providers, Sites and Other Members

Consortium Name:

Table B (Program year 2022-2023)

Consortium Providers, Sites and Other Members

Enter all consortium member organizations/districts that are ABE PROVIDERS* and the regular programming sites they staff and operate. Indicate which sites are NON-PUBLIC**.

District/Organization Name	District Number (if applicable)	Programming Site	Programming Site Address	Site is NON-PUBLIC (e.g. correctional facility)
		0		
	f			
(insert more lines if necessary)				
Enter all other member organizations/districts that are not ABE PROVIDERS*.				
	-			

Table B: Note about sites

Consortium Name:

Table B (Program year 2022-2023)

Consortium Providers, Sites and Other Members

Enter all consortium member organizations/districts that are ABE PROVIDERS* and the regular programming sites they staff and operate. Indicate which sites are NON-PUBLIC**.

District/Organization Name	District Number (if applicable)	Programming Site	Programming Site Address	Site is NON-PUBLIC (e.g. correctional facility)
		0		

List all sites planned to be open during 2022-2023 program year

Table B: Note about providers

Consortium Name:

Table B (Program year 2022-2023)

Consortium Providers, Sites and Other Members

Enter all consortium member organizations/districts that are ABE PROVIDERS* and the regular programming sites they staff and operate. Indicate which sites are NON-PUBLIC**.

District/Organization Name	District Number (if applicable)	Programming Site	Programming Site Address	Site is NON-PUBLIC (e.g. correctional facility)
	· · · · · · · · · · · · · · · · · · ·			

All entities within a consortium that use ABE funding to provide ABE instruction (including the fiscal agent/grantee) are **ABE providers.**

Notes on Table B

- Any entity that pays for one or more ABE instructors is an ABE PROVIDER and should be listed in first section
- All other consortium members should be listed in the second section
- Programming Site should be name of building as known by the public
- Use complete, mapable address (including Zip code)

– Format: 123 Main St, City, MN 55555

• Put an X in NON-PUBLIC column if NON-PUBLIC site

Table B: Correct example 1

District/Organization Name	District Number (if applicable)	Programming Site	Programming Site Address	Site is NON-PUBLIC (e.g. correctional facility)
Detroit Lakes Public Schools	22	M/State Campus	900 Highway 34 E, Detroit Lakes, MN 56501	
		Becker County Jail	1428 Stony Road, Detroit Lakes, MN 56501	×
		Compassion House Residential Treatment Center	811 8th Street SE, Detroit Lakes, MN 56501	x
		Ulen High School	27 2nd Street NW, Ulen, MN 56585	
		Ada High School	604 W Thorpe Ave, Ada, MN 56510	
Enter all other member orga	nizations/distr	icts that are not ABE PROV	IDERS*.	
Lake Park-Audubon	2889			
Rothsay	850			
Ulen-Hitterdal	914			
Ada-Borup	2854			
Norman County East	2215			

Table B: Correct example 2

District/Organization Name	District Number (if applicable)	Programming Site	Programming Site Address	Site is NON-PUBLIC (e.g. correctional facility)
Owatonna Public School District	761	Roosevelt Community School	122 E. McKinley Street, Owatonna, MN 55060	
Albert Lea Public School District	241	Brookside Education Center	211 W. Richway Drive, Albert Lea, MN 56007	
Austin Public School District	492	Community Learning Center	912 1st Avenue NE, Austin, MN 55912	
à		Riverland Community College	1900 8th Avenue NW, East Campus, Austin, MN 55912	
Enter all other member organiz	ations/dist	ricts that are not ABE PRO	VIDERS*.	
Hayfield Public School District	203			
Chatfield Public School District	227			
Lanesboro Public School District	229			
Mabel-Canton Public School District	238			
Rushford-Peterson Public Schools	239			

Table B: Incorrect example 1

District/Organization Name	District Number (if applicable)	Programming Site	Programming Site Address	Site is NON-PUBLIC (e.g. correctional facility)
West Overshee Dublic Schools	120	West Overshee	1410 Main St West, Overshoe,	
West Overshoe Public Schools	1382	West Overshoe	MN 55101 1300 10th Ave, Jackson, MN	
		Jackson	55102	
			153 Oak St, Jonesville, MN	
		Jonesville	55103	

Remember to use building name

Table B: Incorrect example 2

District/Organization Name	District Number (if applicable)	Programming Site	Programming Site Address	Site is NON-PUBLIC (e.g. correctional facility)
Trout Lake Schools	111	Trout Lake Learning Center	Frout Lake	
		Trout Lake College	Trout Lake	
		Big Prairie High School	PO Box 357, Big Prairie	
		Jenson County Jail	Trout Lake	

Remember to use complete addresses

Remember to indicate sites that are non-public

Note about Table 14 and Table B

Provider Agency (A)	Fiscal Agency Entity (B)	Number of Additional Providers (C)
Local Education Agencies (school districts)	1	2
Public or Private Nonprofit		
Agencies		
Community-based Organizations		
Faith-based Organizations		
Libraries		
Institutions of Higher Education		
Community or Technical Colleges		0 1.
Four-year Colleges or Universities		
Other Institutions of Higher Education		
Other Agencies		
Correctional Institutions		
Other Institutions (non-correctional)		
All other Agencies		
Totals	1	2
Provider Total for Consortium	3	

Table B (June 1, 2020)

Consortium Providers, Sites and Other Memb

Enter all consortium member organizations/distric sites they staff and operate. Indicate which sites a

District/Organization Name	District Number (if applicable)	Program
Owatonna Public School District	761	Roosev School
Albert Lea Public School District	241	Brooksi
Austin Public School District	492	Commu
		Riverlar College

Provider Total on Table 14 must match number of providers listed on Table B

Questions?



Annual Application

• Tables

- A and A1 (Student Counts and Contact Hours)
- 7 (Staff and Volunteers)
- 14 (Funding Distribution to Providers)
- B (Providers, Sites, Members)



Thank you! Questions?

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