

Possible Classroom Volunteer Tasks

- practice conversation
- read to student for fluency model
- do paired reading with students
- listen to students read
- do collaborative oral reading with students
- prep materials
- take attendance
- enter attendance
- call students who didn't come this week
- respond to dialogue journals
- type up student writing or post student work on bulletin board
- do "hot seat" type of activity where whole class asks question of volunteer
- model dialogue with teacher
- do dialogue with student
- model roleplay with teacher
- do roleplay with student
- go over correct answers to a class work or homework assignment - possibly demonstrating finding correct answer through "think aloud"
- practice sight words on flashcards with students
- help students through learning games like bingo, SWAT, scrambled sentences, etc.
- circulate and help student work on computers
- assess a student by having them demonstrate a checklist of skills
- work through part of yesterday's lesson with a student who was absent
- sit with lowest-level students and help them through an assignment
- do assisted reading
- help the teacher model instructions for learning activities
- conduct mock job interviews
- greet each student as they come in – or say good bye with each as they leave (also as oral practice for lower-level ESL)
- proctor a real or practice test
- conduct mock citizenship interviews
- have conversation about reading assignment (to check comprehension)
- shadow a student who has a disability
- split class into two groups for level-appropriate running dictation. T leads one, V lead other
- encourage/direct students who are off task
- do writing from dictation
- help student generate ideas when writing
- help student revise writing assignment
- monitor individual, pair or group activities and report progress/problems to teacher
- explain unfamiliar vocabulary
- translate, if bi-lingual

- guide student through practice problems so they can do the rest independently
- make sure students are doing the correct task
- monitor for appropriate computer / internet use
- be available for questions or conversation during break
- help teacher complete the skill/knowledge progress assessment
- meet with learners to conduct personal interview re: learning goals, preferences, student assessment of ESL class
- practice talking on the phone
- provide extra conversation time for students who are reticent to speak in class
- provide more challenging work for advanced students
- help with library/on-line research projects
- help students generate and revise content for writing activities
- help students with low-vision
- hand out papers, supplies, etc.
- make copies
- grade papers / practice tests
- prepare practice materials
- making activity supplies, ie: cut-outs for games, laminating pictures, collecting realia/visuals
- make illustrations
- make pronunciation tapes
- help with registration / sign-in for new classes
- make “stories-on-tape” for independent reading fluency practice