



- ✓ Online framework for matching learners to plans that will help them meet their learning goals. Plans filled with free web-based resources, assessments, and portfolio space.
- ✓ Content created locally but shared nationally. Each local region has it's own website built with local resources when available.
- ✓ BTOP Grant Funded Digital Literacy content now available

About the grant

Minnesota is part of a 5-state Broadband Technology Opportunities Program grant that will bring digital literacy training to adults. Self-paced online classes with tutor assistance will introduce learners to computer and Internet skills, high-speed Internet resources and using the Internet for career planning.

Computers and the Internet

These Learning Plans teach computer and Internet skills. Learn basic computer skills like naming the parts of a computer, controlling your computer with the mouse and keyboard, and understanding how computer windows work. Learn about the Internet, including email, social networking, searching and Internet safety.

Getting Connected to the Internet

These Learning Plans show you the world of high-speed Internet. You can find out what the Internet is and why high-speed Internet is important for job searching. You will learn how to make good decisions about finding and using high-speed Internet.

Check out these websites to see examples of learning materials

(NOTE - These URLs are posted for demonstration only. This learning material has audio.)

http://mlcresources.org/btop_test/bbce_1/what_is_broadband/index.html

http://mlcresources.org/btop_test/bbce_2/learn_from_ads/index.html

http://mlcresources.org/btop_test/bbce_2/features/index.html

http://mlcresources.org/btop_test/getting_around_web_1/index.html

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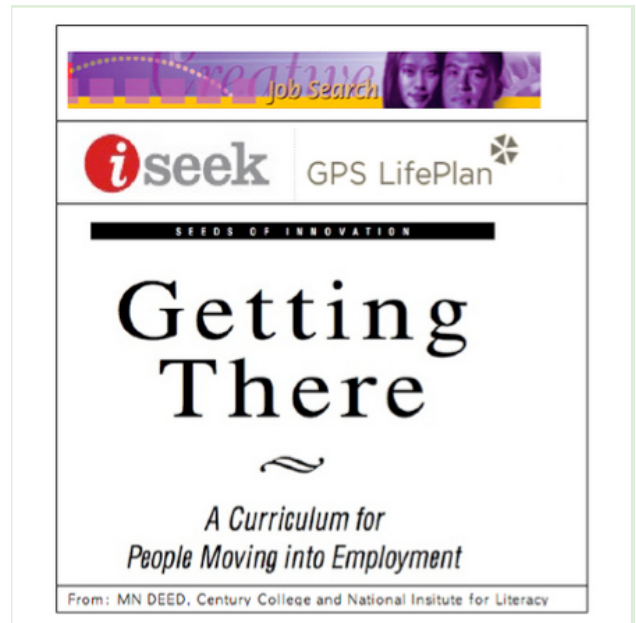
Learning Content is organized in to learning plans. Each plan has the same structure.

Prepare for a Career

STEPS
Your path starts here!
- Work? Life? What's going on?
Embrace change.
Identify what is important to you.
Define what "work" means to you.
Portfolio: Work - Life Transitions
+ What are you good at?
+ What is the right job for you?
+ What are your job options?
+ Do you need more education or training?
+ Resume Strategies
+ Finding employment opportunities
MINNESOTAWORKS.NET
+ Apply for the job.

To accomplish a goal, learners complete the steps in a learning plan.

This learning plan is based on several proven career transitions and job search tools.



Each step has RESOURCES and a WORKSPACE.

The RESOURCES include websites, contact information to agencies, and instructions for accessing books, articles and other printed material.


We offer a variety of media within each step, in order to better reach our diverse learner audience.

Items in the WORKSPACE assess learner understanding of what they learned or practiced in the RESOURCES or can be used as a place to record notes about they saw or read.

Goal | Step | **Resources** | Workspace | Help

Explore different careers

OVERVIEW



When you are exploring different career ideas, remember that "industries" are different from "occupations." It might help to consider what industries sound interesting to you: healthcare, manufacturing, sales, teaching. Occupations are the actual jobs like a nursing assistant or a mechanic. What industries do you want to explore? What occupations do you want to explore?

Click on the links below for help exploring career options.

Click On These Helpful Resources:

- [Browse careers | Details](#)
- [Career options | Details](#)
- [Explore careers | Details](#)
- [MN career research | Details](#)